Quality Assurance Plan

D1.1 Quality Assurance Plan (A guide on the standard internal review process for all deliverables)

EU-CONEXUS ENABLES

Version 1.0
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Document Information

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1. General Introduction

1.1. About EU-CONEXUS ENABLES Project

EU-CONEXUS ENABLES - Promoting excellence through innovative eco-systems (EU-CONEXUS ENABLES) is built upon the strong foundation of the Joint Research Area within the EU-CONEXUS Alliance as an excellent network for cooperation in research between the members with several points of gravity, such as the 4 Joint Research Institutes (Coastal Engineering Institute, Environmental Sciences and Biodiversity Institute, Life Sciences and Biotechnology Institute, Social, Culture and Human Sciences Institute) and the Doctoral School framework of EU-CONEXUS European University.

The project is devoted to promoting scientific and academic cooperation between the members of the Alliance as well as an effective implementation of the main objectives of the European Research Area (ERA) policy agenda. Using as thematic background 4 major challenges, the project is dedicated to achieving specific objectives that are aligned with mostly all the ERA's goals.

The scope of the EU-CONEXUS ENABLES project is to create the framework of an innovative ecosystem promoting sustainable synergies between the Alliance and its partners such as the associated partners, other stakeholders, to develop long term solutions for Smart Urban Coastal Sustainability challenges, based on the Digital Twin approach. The project is focused on the one hand to raise excellence in value creation through deeper and geographically inclusive cooperation, and on the other hand to serve the societal based topics and needs coming from the supporting ecosystems of stakeholders. The project will also offer training and capacity-building programmes for researchers, promoting a culture of collaboration, innovation, and continuous improvement. Through hackathons, capacity building, and knowledge exchange activities, the project will engage experts, researchers, and stakeholders in the development and implementation of innovative Digital Twin solutions. Citizen engagement in participatory science activities will also be facilitated, encouraging evidence-based policies and interventions.

1.2. Executive Summary

This document sets out the quality practices for the EU-CONEXUS ENABLES project and is to provide assurance that the excellence requirements are properly fulfilled. It summarizes the internal review process for all deliverables within the project. The deliverable D1.1 corresponds to a guide on the standardized internal review process for all deliverables, which all project partners are expected to follow.

The competence of the reviewers, the intermediate deadlines and the properly structured procedure are the key tools agreed by project partners to ensure good quality results and to reach the project objectives by the project deadlines.

The deliverable D1.1 production is driven as part of Task T1.2, which focuses on the quality assurance of the project. LRUniv and the Quality Leader will oversee its development throughout the project's implementation period from M1 to M60. The key goals of the task are summarized as follows:

- To develop a comprehensive Quality Assurance Plan (QAP) to be submitted at M3, which includes the full description of a standardized internal review process.
- To supervise the progress of the deliverables' development, as well as to ensure the quality and punctual deliverables completion.
- The Quality Leader (LRUniv) establishes a peer-review before submission to the European Commission (EC), aimed at supporting the progress monitoring, by describing:

(i) the method of work and integration of the partnership ensuring timely implementation and (ii) to ensure the excellence of deliverables according to the Description of Action (DoA) and the Quality Assurance Plan (QAP) defined.

Several beneficiaries have already had previous experiences in projects where quality assessment procedures have been tested: this expertise was used for developing a methodology, which ensures high quality results, while avoiding bureaucratic procedures.

2. Conceptual Framework for the EU-CONEXUS ENABLES project

EU-CONEXUS ENABLES is structured in a simple and logical way through 11 interlinked Work Packages. The Management work packages (WP1, WP5, WP9) are led by UTCB. The technical WP3, WP6, WP10 are each co-led by a widening and a non-widening partner, to enhance the transfer of expertise. A special beneficiary of these WPs is ONU, the associate EU-CONEXUS Alliance's partner from Ukraine. WP2 is co-led by FredU and UTCB, both widening partners with a focus on engineering solutions for the built and non-built environment. WP7 is co-led by UTCB and AUA, both widening partners. UTCB, through its Doctoral School in charge of the development of joint EU-CONEXUS Doctoral Studies in the framework of the EU-CONEXUS Plus (Erasmus+) project, and AUA oversees the joint Research Integrity framework within the H2020 SwafS project conducted by the Alliance. WP4, WP8, WP11 is co-led by KU and UNIZD, that are in charge with the D&C&O Measures and respectively Open Science management of our European University within the agenda of the EU-CONEXUS Plus project.

The structure of EU-CONEXUS ENABLES is thoroughly designed to ensure optimal interaction and effective implementation. It consists of 5 distinct technical WPs, 3 Management WPs and 3 D&C&O:

- **WP2 - Framework for knowledge transfer** - this WP aims to develop a structured framework for knowledge transfer and collaboration between the non-widening and widening partners, stakeholders, and partners' cities, specifically focusing on Digital Twin technology as solution to the specific challenges of the coastal areas. This WP establishes a multi-disciplinary work group that closely collaborates with the EU-CONEXUS Joint Research Institutes, with the EU-CONEXUS Think Thank and Innovation Hub. WP2 will build the framework for sharing expertise, best practices, and resources to enhance research and innovation capacities in the widening universities from EU-CONEXUS Alliance and to replicate the best solution of urban coastal areas to the associated partners.

- **WP3 - Research career development support activities** - this WP focuses on upskilling and reinforcing academic expertise transfer towards widening countries. It provides support and training for early-career researchers, offering opportunities for professional development, networking, and collaboration. The widening partners are the main beneficiaries of training with a focus on early research career development. This WP also involves job shadowing for the non-academic staff from the widening universities. Active support is offered by the Project Development Support Office (PDSO) of the EU-CONEXUS Alliance.

- **WP6 - Stakeholders exchanges - Bridging the gap between Cities and Universities with focus on widening partners**. This WP aims to facilitate dialogue and collaboration between universities and city stakeholders in widening countries. It identifies and addresses challenges and opportunities for closer cooperation and foster synergies between academia and urban planning and development initiatives, based on digital twin solutions. Citizen participatory activities and consultations with various

stakeholders and representatives of the urban communities are organized in each widening associated municipalities, with the help of the non-widening partners.

- **WP7 - Joint research activities** - This WP focuses on fostering joint research initiatives among project partners and involving researchers from widening countries. It creates opportunities for collaboration and knowledge exchange, leading to the development of innovative solutions and research outcomes. Using the framework of the EU-CONEXUS Doctoral School developed under the Erasmus+ projects of the Alliance, joint PhD cotutelles are organized. The topics of the doctoral research are selected to respond to the challenge-based needs identified for the widening urban coastal areas. Each cotutelle will involve a PhD advisor from a widening country and PhD advisor from a non-widening country, the candidate being selected by the widening university. Postdoctoral research topics will be proposed in a similar configuration. A third incentive to foster cooperation and support for young researchers will be represented by micro-seeding grants for multi-disciplinary teams involving both widening and non-widening researchers.

- **WP10 - Research integrity and gender equality consolidation** - this work package aims to develop and consolidate a framework which has been worked on in the Alliance's H2020 Swafs project for promoting research integrity and gender equality within the Alliance with focus on the partners from the widening countries. This involves creating guidelines, training programmes, and mentorship initiatives that support ethical research practices and foster a more inclusive and diverse research environment.

- **WP1, WP5, WP9 – are Management WPs**, focused on overall project management, coordination, and quality assurance. They ensure smooth communication among project partners, monitor progress, and guarantee timely delivery of project outcomes.

- **WP4, WP8, WP11 – are Dissemination, Communication, and Outreach WPs** aiming to raise awareness of the project, its objectives, and results among various target groups, including academia, industry, policymakers, and the public. They design and implement a comprehensive dissemination, communication, and outreach strategy to ensure that the project's impact is maximized. The resources required for the successful implementation of these work packages include dedicated staff, financial support, and infrastructure.

Each partner contributes with expertise and resources to ensure that the project's objectives are met, and that the project's impact is maximized.

3. The conception of quality in EU-CONEXUS ENABLES

The scope of the EU-CONEXUS ENABLES project is to create the framework of an innovative ecosystem fostering sustainable synergies between the Alliance and its partners such as the associated partners, other stakeholders, to develop long term solutions for Smart Urban Coastal Sustainability (SmUCS) challenges, based on the Digital Twin approach. As a coordination and support endeavour, the project focuses on promoting effective knowledge sharing, resource pooling, and joint efforts among all involved partners to address the pressing SmUCS issues in a coherent and sustainable manner.

The specific objectives of EU-CONEXUS ENABLES project are:

- Ensuring equal access to opportunities for researchers and students from diverse backgrounds and locations within the Alliance and its associated partners with focus on RO, CY, GR, LT, HR, UA; it encourages mobility within the alliance by providing

financial support, resources, and guidance.

- Facilitating collaboration among Alliance members to encourage innovative solutions to complex societal challenges.

- Reinforcing the role of EU-CONEXUS European University within the innovation ecosystem; it develops closer cooperation with economic and industrial partners to increase the impact of research and innovation.

- Encouraging Open Science practices to facilitate collaboration and knowledge exchanges.

- Developing habits/skills of highly effective researchers and reinforcing academic expertise transfer towards widening countries.

- Promoting gender equality, diversity and fostering inclusiveness through inclusive training and mentorship actions with focus on under-represented categories in the academic and research fields.

Through its thematic background, the project improves competitiveness and visibility of the EU-CONEXUS Alliance creating critical mass to support acceleration of society's green and digital transition in line with ERA action 11.

4. EU-CONEXUS Governance and Management Framework

4.1. EU-CONEXUS governing bodies

The **EU-CONEXUS Governing Board** ensures strategic oversight of the general management and implementation of all activities of EU-CONEXUS. It consists of rectors of the partner universities or their representatives and the chairs of the Academic Council, the Research Council and of the Student Board. Its decisions are taken by unanimity. The Chair and Vice-Chair positions of the Governing Board rotate every two years among the rectors of the partner universities.

A **Student Board** is representing student interests in the relevant governing bodies and develops student-related activities. It consists of two students from each partner institutions and has an elected President and Vice-president.

The **Alliance Coordination** is relying on a team including the Executive Director, the Vice-Director, the IT coordinator, the Communication coordinator, the Student Board Secretary, and the administrative and financial coordinator.

A **joint Management Board** consisting of institutional coordinators nominated by the rectors of the partner institutions is responsible for the daily operational management of the current Alliance activities.

A joint Academic Council is responsible for the development of academic programmes for EU-CONEXUS and their supporting activities. It consists of (1) vice-rector for academic affairs and (1) competent teaching and research staff per partner and (2) student representatives nominated by the Student Board. The Chair and Vice-Chair are elected by the Governing Board for a one-year mandate.

A **joint Research Council** is responsible for the development of the EU-CONEXUS Joint Research Area. It consists of (1) vice-rector for research and (1) other representative per partner university and (1) PhD student representative nominated by the Student Board. The Chair and Vice-Chair are elected by the Governing Board for a one-year mandate.

An **Executive Council** is responsible for the development of all transversal activities not falling under the remit of the other Councils. It consists of the Chair and Vice-Chair of the Governing Board, the Chairs of the Academic and Research Council as well as the Student Board president.

An **External Advisory Board** is nominated by the Governing Board and includes stakeholders from public and private entities. It gives strategic advice and ensures quality control of EU-CONEXUS strategies and activities.

4.2.   Terms of reference

The terms of reference for the governing bodies of EU-CONEXUS Alliance are laid down in a Consortium Agreement. Extended details regarding the relations between these governing bodies and the specific bodies of EU-CONEXUS ENABLES project are described in this Consortium Agreement and include the rights and obligations of the partners and general rules of procedure (conflict resolution, risk-management) for the EU-CONEXUS ENABLES implementation.

4.3.   Decision-making procedures

In principle, unanimity is sought for decision-making on all governance levels. Qualified majority votes are the minimum rule in all Councils' decision.

Strategic decisions on the level of the Governing Board are taken on proposals by the Academic, Research or Executive Council or the Alliance Coordination/Management Board by considering advice from the External Advisory Board.

Decisions on the level of the Academic, Research and Executive Council are taken on proposals by relevant committees and working groups.

4.4.   Communication procedures

Regular meetings are taking place at all governance levels. The Governing Board meets at least twice a year for proceeding with strategic decision-making. The Academic, Research and Executive Council meet monthly for preparing strategic decision-making and deciding about operational actions. The External Advisory Board meets at least once a year for responding to demands for strategic advice by the Governing Board. The Alliance Coordination as well as the Management Board hold weekly online meetings for organising the implementation of operational actions and preparing proposals for strategic decisions on other governance levels.

Reporting procedures foresee biannual progress reports from the Academic, the Research and the Executive Council and annual feedback reports from the External Advisory Board.

An internal share-point for documents and a collaboration platform facilitate the communication, exchange of information and collaboration. The consistent use of project email aliases guarantees an inclusive communication flow across all participants to the project.

4.5.   Evaluation procedures

General internal project evaluations (auto-evaluation) are conceived by the Alliance coordination and accompanied by the External Advisory Board. They take place annually.

Informal feedback on the implementation of activities by administrative and teaching and research staff, students, and external stakeholders, is collected by using target survey methods and traditional social media channels (LinkedIn, Instagram, Twitter).

5. Procedure to review and validate the main concepts, deliverables, and milestones.

EU-CONEXUS ENABLES WP leaders will develop main activity concepts (programme, event, offer, activity), deliverables and milestones to further implement the Alliance activities.

The three Councils of EU-CONEXUS need to be informed and/or to validate the main outcomes of our project:

1. The Academic Council (AC) for all academic affairs

2. The Research Council (RC) for all research and innovation affairs

3. The Executive Council (EC) for all other affairs and transversal activities (not covered by AC and RC).

Depending on the specific activities, tasks and deliverables from each WP, the following relevant Council should be concerned:

- WP2 - Framework for knowledge transfer - Research Council will validate all outcomes but the Academic Council could be informed of some relevant topics such as the Specific Challenges or the Research Priority Topics.

- WP3 - Research career development support activities - should be validated by the Research Council. The Academic Council should be informed.

- WP6 - Stakeholders exchanges - Bridging the gap between Cities and Universities with focus on widening partners - Research Council is concerned with the specific outcomes, but the Academic Council and Executive Council should be informed as well.

- WP7 - Joint research activities - should be validated by the Research Council. The Academic Council should be informed.

- WP10 - Research integrity and gender equality consolidation - Research Council is concerned with the specific outcomes, but the Academic Council should be informed as well.

- WP1, WP5, WP9 - Management WPs and the Executive Council will validate all associated deliverables.

- WP4, WP8, WP11 - Dissemination, Communication, and Outreach WPs - Within these WPs all communication deliverables should be validated by the Joint Communication Unit before the Executive Council's approval. There are also specific deliverables concerned only by the Research Council approval: Open Journal issues. The Report on self-paced online courses will be under the Academic Council's approval.

The needed validation from relevant Council for each deliverable is shown in Table 6.2.

5.1. General procedure:

In view of the good implementation of the project's work plan, the validation process for the concepts, deliverables, and milestones is set as follows:

1- The WP leader uploads the document to the Whaller platform files, informs the Alliance Coordination and Quality Leader about the deliverable availability, the approximate deadline of the outcome and the need of validation by the Council (with deadline) at least one month before the deadline/submission on the EC portal.

2- The Quality Leader accesses the deliverable on Whaller, edits the document, adds the comments in track changes and fills out the review report (see Annex 1) within 7 calendar days.

3- The Alliance Coordination informs the Chairs of the relevant Council and proposes a date for presentation of the outcome to the WP leader. The point is added to the relevant meeting agenda.

4- The Quality Leader uploads the reviewed deliverable and the review report to the Whaller files informing by email the WP leader and the Alliance Coordination. The internal review report must state the deliverable as:

- **Accepted**: the deliverable respects objectives, requirements and the reviewer has made minor corrections. The document does not need to be sent again to the authors and it is ready to be submitted.

- **Accepted with minor changes**: the deliverable respect objectives and requirements it needs modifications done by the authors. The document is sent back to the authors before submission. Minor changes may include suggested amendments in the document format and in the document content. Modifications should be confined to a limited part of the document and the new content should be easily available.

- **Rejected** – major changes needed: the deliverable does not respect objectives and requirements. The document cannot be submitted; therefore, a recovery plan must be agreed between the leading author, quality leader and project manager.

5- The document/report and the review report is sent to the Alliance Coordination that will forward it to the relevant Council 7 days minimum before the meeting. The WP leader is invited to the meeting to make a presentation of the outcome.

6- During the meeting, the Council may give feedback and validates (or not) the outcome according to its own procedure.

7- If some content needs to be changed, the WP leader redesigns the content with its WG, and an urgent written procedure can take place to validate the final version of the outcome.

8- After the deliverable is validated by the Council, it is registered into the Alliance document registry and stored on the Whaller platform.

9- For deliverables and milestones to be uploaded on the portal: the deliverable is uploaded on the EC portal by the project manager after validation and before the official deadline.
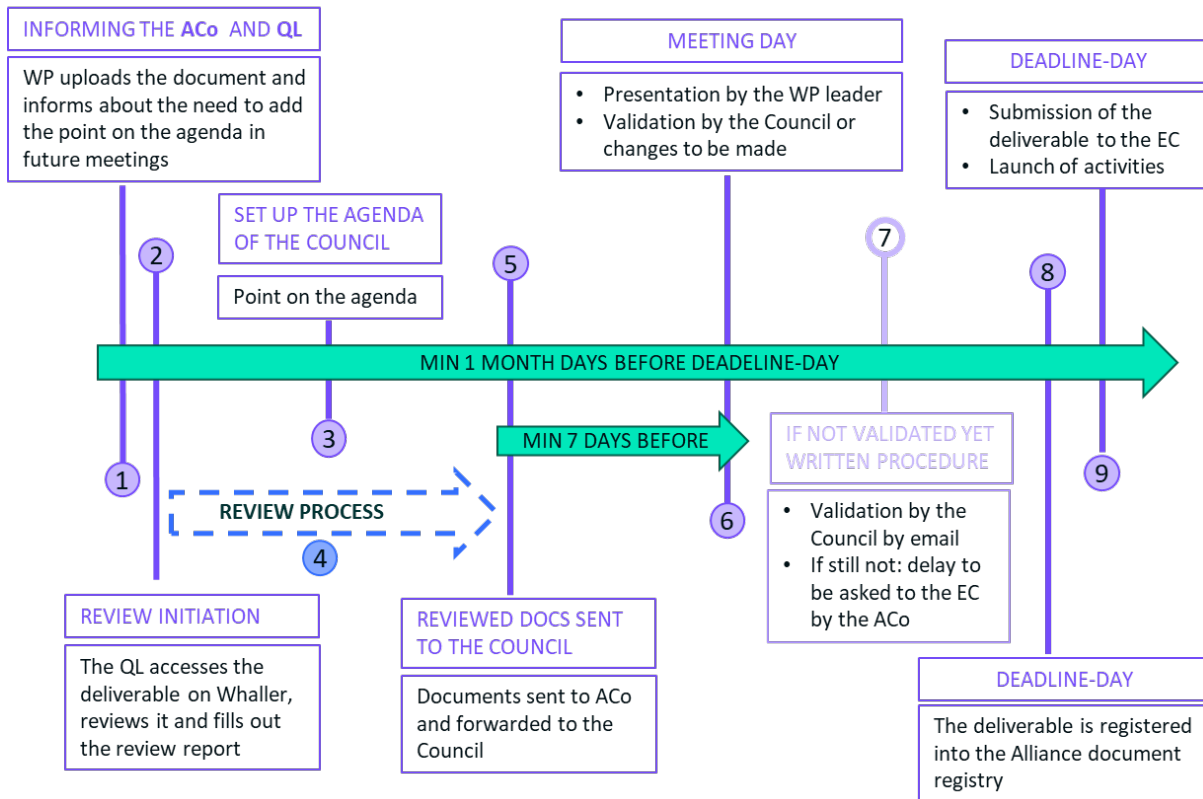
Figure 1. Scheme of the review and validate process.

5.2. Written procedure for urgent validation:

If there is an urgent need to validate the outcome, a written procedure can be implemented if the relevant Chair agrees to it.

1- The WP leader informs the Quality Leader and Alliance Coordination about the approximate deadline for the outcome and need of validation by the Council (with needed deadline).

2- The Alliance Coordination informs the Chairs of the relevant Council.

3- If the Chairs agrees, the outcome is sent out to the Council at least 7 days before the needed validation. Tacit approval rule applies (no feedback before the deadline means validation).

4- If some content needs to be changed, the WP leader redesigns the content, and a new version is sent out as soon as possible. (A possible delay in the outcome delivery date can be requested to the EC Project Officer by the project manager.)

5- Once validated, the WP leader can implement its activity and, if relevant, the Alliance Coordination uploads the deliverable/milestone on the EC portal.

Written procedure
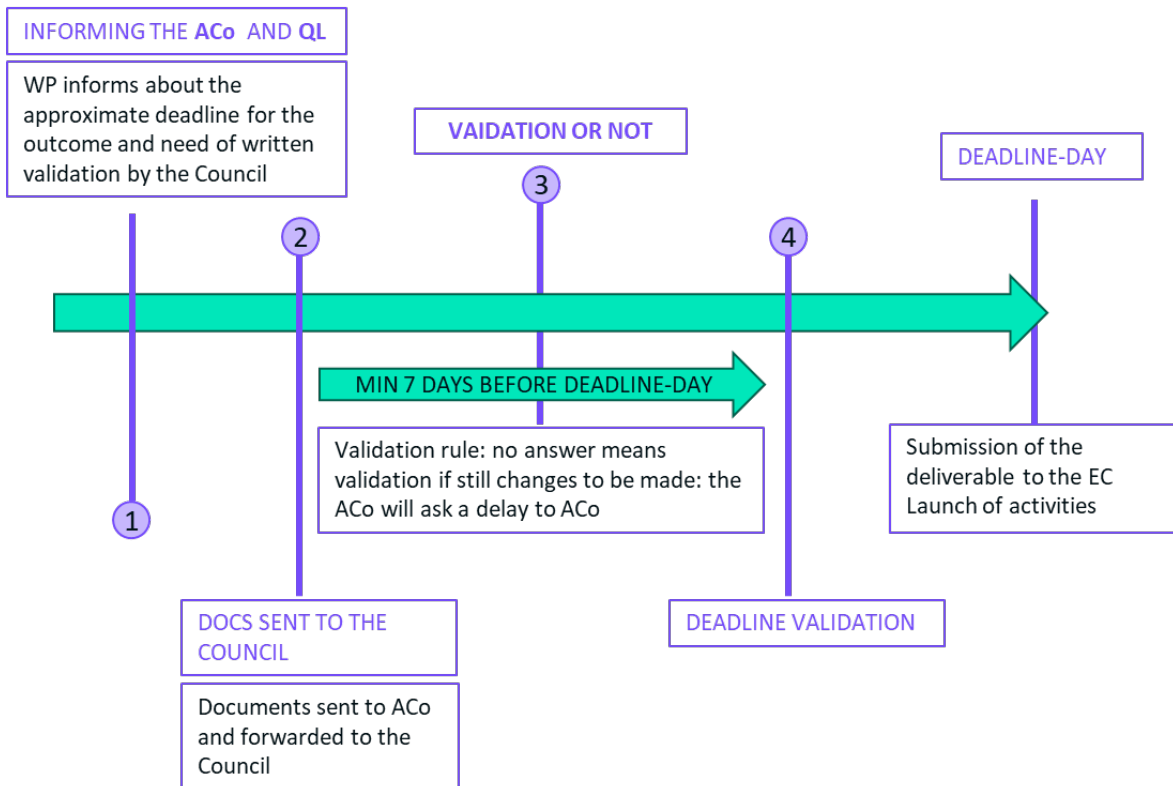
Figure 2. Scheme of the written procedure

6. Participants and deliverables

6.1. Partners' roles

Table 1. Partners as part of Quality Review Process

No.	Role	Short name	Legal name	Country
1	COO	UTCB	Universitatea Tehnica De Constructii Bucuresti	RO
2	BEN	FredU	Frederick University Fu	CY
3	BEN	AUA	Geoponiko Panepistimion Athinon	EL
4	BEN	LRUniv	La Rochelle Universite	FR
5	BEN	UCV	Fundacion Universidad Catolica De Valencia San Vicente Martir	ES
6	BEN	KU	Klaipedos Universitetas	LT
7	BEN	UNIZD	Sveuciliste U Zadru	HR

8	BEN	UROS	Universitaet Rostock	DE
9	BEN	SETU	South East Technological University	IE
10	BEN	ONU	Odeskiy Nacionalniy Universitet Imeni I.I. Mechnikova	UA
11	AP	PS2	Primaria Sectorului 2 Bucuresti	RO
12	AP	EM	Dimos Lemesos	CY
13	AP	SAH	Smart Agro Hub Anonymi Etairia	EL
14	AP	CDA	Communaute D'agglomeration De La Rochelle	FR
15	AP	EPIC	Regie Du Port De Plaisance De La Rochelle	FR
16	AP	Klaipeda ID	Viesoji Istaiga "Klaipeda ID"	LT
17	AP	ZAD	Zadarska Zupanija	HR
18	AP	SRA	Southern Regional Assembly	IE

6.2.   List of deliverables as part of the Quality Review Plan

Table 2. List of deliverables and responsibilities of partners

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Responsible Deliverable	Type	Council concerned by the validation	Due Date
D1.1	Quality Assurance Plan	WP1	1 - UTCB	4 - LRUniv	R — Document, report	Executive Council	3
D1.2	Data Management Plan	WP1	1 - UTCB	7 - UNIZD	DMP — Data Management Plan	Executive Council	3
D2.1	Specific challenges identification and comprehensive work plan	WP2	2 - FredU	1 - UTCB	R — Document, report	Research Council and Academic Council - informed	5
D2.2	Needs of stakeholders related on SmUCS and Digital Twin	WP2	2 - FredU	2 - FredU	R — Document, report	Research Council and Academic Council - informed	8
D2.3	Priority research topics	WP2	2 - FredU	1 - UTCB	R — Document, report	Research Council and Academic Council - informed	10

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Responsible Deliverable	Type	Council concerned by the validation	Due Date
D2.4	Selection of data intensive models	WP2	2 - FredU	2 - FredU	R — Document, report	Research Council and Academic Council - informed	12
D3.1	Training Needs Analysis	WP3	3 - AUA	9 - SETU	R — Document, report	Research Council and Academic Council - informed	4
D3.2	EYH Training Program Brochure	WP3	3 - AUA	9 - SETU	R — Document, report	Research Council and Academic Council - informed	4
D3.3	RMA Mobility and network brochure	WP3	3 - AUA	3 - AUA	R — Document, report	Research Council and Academic Council - informed	4
D3.4	Report on the matching mobilities	WP3	3 - AUA	3 - AUA	R — Document, report	Research Council and Academic Council - informed	15
D3.5	Funding proposal writing handbook	WP3	3 - AUA	3 - AUA	R — Document, report	Research Council and Academic Council - informed	15
D4.1	Project visual identity	WP4	6 - KU	6 - KU	DEC — Websites, patent filings, videos, etc	Joint Communication Unit Executive Council	3
D4.2	Dissemination, Exploitation, and Communication Plan	WP4	6 - KU	6 - KU	DEC — Websites, patent filings, videos, etc	Joint Communication Unit Executive Council	3
D4.3	Communication Toolset Development	WP4	6 - KU	6 - KU	DEC — Websites, patent filings, videos, etc	Joint Communication Unit Executive Council	8
D4.4	Open Journal 1	WP4	7 - UNIZD	7 - UNIZD	DEC — Websites, patent filings,	Research Council and Academic	15

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Responsible Deliverable	Type	Council concerned by the validation	Due Date
					videos, etc	Council	
D5.1	Periodical update of the DMP 1	WP5	1 - UTCB	7 - UNIZD	DMP — Data Management Plan	Executive Council	36
D6.1	Report on trainings	WP6	2 - FredU	5 - UCV	R — Document, report	Research Council Academic Council and Executive Council - informed	33
D6.2	Report on knowledge transfer activities	WP6	2 - FredU	2 - FredU	R — Document, report	Research Council Academic Council and Executive Council - informed	33
D6.3	Report on Hackathons	WP6	2 - FredU	5 - UCV	R — Document, report	Research Council Academic Council and Executive Council - informed	36
D6.4	Report on citizen participatory science	WP6	2 - FredU	2 - FredU	R — Document, report	Research Council Academic Council and Executive Council - informed	36
D7.1	Report on Phd cotutelles	WP7	1 - UTCB	1 - UTCB	R — Document, report	Research Council and Academic Council - informed	60
D7.2	Report on Post Doc	WP7	1 - UTCB	3 - AUA	R — Document, report	Research Council and Academic Council - informed	60
D7.3	Report on micro-grants	WP7	1 - UTCB	1 - UTCB	R — Document, report	Research Council and Academic Council - informed	60
D8.1	Open Journal 2	WP8	7 - UNIZD	7 - UNIZD	DEC — Websites, patent	Research Council and	36

Deliverable No	Deliverable Name	Work Package No	Lead Beneficiary	Responsible Deliverable	Type	Council concerned by the validation	Due Date
					filings, videos, etc	Academic Council	
D9.1	Periodical update of the DMP 2	WP9	1 - UTCB	7 - UNIZD	DMP — Data Management Plan	Executive Council	60
D10.1	Report on mentoring female researchers	WP10	3 - AUA	8 - UROS	R — Document, report	Research Council and Academic Council - informed	60
D10.2	Report on mentoring young researchers	WP10	3 - AUA	8 - UROS	R — Document, report	Research Council and Academic Council - informed	60
D10.3	RI promotion plan & GEP	WP10	3 - AUA	3 - AUA	R — Document, report	Research Council and Academic Council - informed	60
D10.4	Training plan	WP10	3 - AUA	3 - AUA	R — Document, report	Research Council and Academic Council - informed	60
D11.1	Report on self-paced online courses	WP11	7 - UNIZD	6 - KU	R — Document, report	Joint Communication Unit Executive Council	60
D11.2	Open Journal 3	WP11	7 - UNIZD	7 - UNIZD	DEC — Websites, patent filings, videos, etc	Research Council and Academic Council	60
D11.3	Report about the Careers Symposium	WP11	7 - UNIZD	6 - KU	DEC — Websites, patent filings, videos, etc	Joint Communication Unit Executive Council	60

7. Future updates and conclusion

A simplified as well as comprehensive quality assessment methodology has been set up to ensure the good quality of EU-CONEXUS ENABLES project outcomes.

After each year of ENABLES project the Quality Leader will make a review on Quality Assurance Plan in order to analyse the experience and feed-backs after one year work and improve the quality review process.

List of tables

List of figures

Annex 1 – EU-CONEXUS ENABLES Review Report

EU-CONEXUS ENABLES Quality Review Report	Yes	No	N/A	Review Comments	WP Leader Comments
Format					
First page contains EU- CONEXUS ENABLES project logo, deliverable code and title, main authors name, EC and Horizon Europe logos					
Second page is empty					
Third page includes deliverable code and title, WP number, dissemination level, date of delivery, main authors' and contributors' names and review partner					
The document contains a filled in history table.					
The document includes a content table, a list of tables and a list of figures and they have been updated.					
Font, font size and headings used are the ones defined in the template. References are listed in the final chapter of the document and quoted in the text					
Content					
The introduction presents the content of the document adequately and the conclusion underlines correctly the main results achieved					
The content of the document matches the description in the DoA					
The content of the document is orthographically and grammatically correct					
The contents of the document are clear and treated with the required depth					
Additional sections are required					
Some sections need to be removed					
Some sections need to be moved					